



Director of Stewardship Position Announcement August 26, 2011

Grace Lutheran Church and School

Grace Lutheran Church and School is an independent Lutheran congregation, located in River Forest, Illinois, nine miles west of downtown Chicago. The church is home to a congregation of more than 1,400 members. Our mission is to bring in, build up, and send out disciples for Jesus Christ. Grace has a long tradition of excellence in liturgical worship, preaching, music, and education. Grace members serve the wider church and the community in many ways, from volunteering in local social service agencies to traveling on mission trips to New Orleans, Slovakia, and Africa.

Grace Lutheran School currently serves 238 children in preschool through eighth grade. Our school prepares children for a life of discipleship by helping them to grow in faith, knowledge, and character. We seek to educate the whole student—mind, body and spirit—and to develop a lifelong love of learning. We strive to provide an intellectually challenging environment that is responsive to the needs of all students. We believe that learning occurs in the classroom and beyond—on the playground and playing field, in worship, in song and in service.

Director of Stewardship Position

A new position for Grace, reporting to the Senior Pastor, the Director of Stewardship will have primary responsibility for shaping and developing the overall structure of stewardship programs for the church and school. He/she will lead efforts to meet annual financial goals for the general fund of the congregation, school contributions, and endowments working closely with pastors, staff, and congregation members. The ideal candidate will be an organized, self-starter able to work well with a variety of people from all stations in life. Grace staff members are accustomed to working as a team to meet challenges and possess a strong commitment to the Christian ministry of the church. It is expected that the Director will be active in the life of the church and school. A minimum of 3 to 5 years of experience in fundraising or related field is required, and experience in church or other faith-based organization preferred. Salary and benefits are competitive and commensurate with experience.

Interested candidates should e-mail a cover letter and resume

to: stewardshipdirector@graceriverforest.org

Director of Stewardship Search Committee

Grace Lutheran Church & School

7300 Division Street

River Forest, IL 60305

No phone calls, please. Electronic submission recommended and preferred. For more information, please visit the website at www.graceriverforest.org.